

STATINTL

Approved For Release 2000/08/15 : CIA-RDP79-01590A000400040015-3

NAME [REDACTED]OFFICE OL/SD

ADMINISTRATIVE DIRECTORATE REVIEW: TRENDS AND HIGHLIGHTS

Evaluation

Course Objective:

The objective of this course is to update DDA Careerists' awareness and understanding of current activities, problems, and trends in the Administration Directorate and its components.

1. Please indicate on the scale below the degree to which the course met its objective:

LOW / / / / / 1/2 / / HIGH

1 2 3 4 5 6 7

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2. What part of the course did you find the most useful?

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[REDACTED]'S STATUS REPORT OF AGENCY. EXCELLENT BROAD OVERVIEW OF AGENCY ACTIVITIES. MAY'S FORCEFUL AND DYNAMIC PRESTATION OF DATA PROCESSING WAS ALSO A HIGHLIGHT. ALSO [REDACTED] PRESENTATION OF FOIA WAS INTERESTING

3. What part of the course did you find the least useful?

BELIEVE ALL SUBJECT MATTER WAS USEFUL AND INFORMATIVE. UNFORTUNATELY, SOME SPEAKERS WERE MORE ABLE THAN OTHERS. REALIZE SOME TOPICS ARE DRYER THAN OTHERS, BUT BELIEVE COURSE COULD USE MORE DYNAMIC SPEAKERS IN PERSONNEL SECURITY & FINANCE.

4. Please describe how the course benefited you.

UPDATE OF AGENCY ACTIVITIES AND PROGRAMS WAS HELPFUL AFTER RETURN FROM OVERSEAS. ALSO AFFORDED EXCELLENT OPPORTUNITY FOR EXCHANGE OF IDEAS WITH OTHER DDA CLASS MEMBERS AND HOW ~~ONE~~ PARTICULAR JOBS INTERFACE WITH OTHER AGENCY FUNCTIONS.

5. What suggestions do you have for improving this course?

UTILIZE WOMEN SPEAKERS WHERE APPROPRIATE.

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